

IN-EAST MA programs CEAS & MEAS

Information about submitting a medical certificate/attestation (Ärztliches Attest)

Please go to the examination office's website:

<https://www.uni-due.de/verwaltung/pruefungswesen/allinformationen.php#Atteste>

The information is clustered in three parts and each part has a link to a PDF with the information in English.

- “Formale Regelungen für ein Attest”(Formal regulations for Doctor's Certificates) - What to do when you are unfit to take an exam:
https://www.uni-due.de/imperia/md/content/zentralespruefungsamt/winter/atteste_englisch1.pdf
- “Krank während der Klausur” (Illness during a written examination) – What to do when you fall ill during an exam: https://www.uni-due.de/imperia/md/content/zentralespruefungsamt/winter/atteste_englisch2.pdf
- “Einreichung eines Attests” (Submitting doctor's certificates) - Where to send the certificate of your incapacity to participate in examinations:
<https://www.uni-due.de/imperia/md/content/zentralespruefungsamt/zentral/einreichung.pdf>

The examination office created a **form** that you should submit as doctor's certificate (only available in English):

https://www.uni-due.de/imperia/md/content/zentralespruefungsamt/zentral/formular_attest_zur_pr%C3%BCfungsunf%C3%A4higkeit_ude.pdf

Please make sure to fill in the top of the document yourself, the bottom part is to be filled in, signed, and stamped by your doctor:

Nachname, Vorname: *Last name, first name*

Matrikelnummer: *Student ID number*

Choose the little box indicating Master

Studiengang: *Your study program (Contemporary East Asian Studies or Modern East Asian Studies)*

Fill in the table with the data for all examinations you are unable to take:

Prüfungsdatum: *Exam date/Deadline*

Prüfungsnummer: *exam number (to be found on your transcript of records if you choose the complete version also showing your exam registration. Looks like this: ZBD91079 or ZFA94051)*

Titel der Prüfung: *title of the exam (title of the exact course or module)*

Prüfungsart (mündl. schriftl., fachpraktisch, sonstiges): *format/type of exam - oral or written exam etc.*