

WORK PLACEMENTS

With PROMOS or DUE-Mobil, students can receive funding for full-time work placements around the world (countries that participate in Erasmus+ are excluded) with a duration of between six weeks and six months. Funding can also be provided for the time between completing a bachelor's degree and taking up master's studies, provided that the candidate has already received admission for master's studies from the University.

Please note: doctoral candidates cannot receive funding for work placements.

WHICH WORK PLACEMENTS CANNOT BE FUNDED THROUGH PROMOS OR DUE-MOBIL GRANTS?

Work placements for which grants are available directly from the DAAD. This includes work placements with:

- German diplomatic missions (German embassies, consulates general and consulates, as well as permanent delegations)
- International organisations (e.g. UNO, NATO), EU institutions, facilities and organisations that manage EU programmes, German humanities institutes, Goethe-Institutes, the German Archaeological Institute and German schools abroad (DAS). Placements with DSD and Fit schools can be funded through PROMOS.

Please find further information and DAAD placement programmes at: <https://www.daad.de/de/im-ausland-studieren-forschen-lehren/praktika-im-ausland/praktikumsvermittlung/> (in German)

APPLICATION REQUIREMENTS

- Application is open to regularly enrolled students if they hold German citizenship or have an equivalent status in accordance with Section 8(1)(2) et seq. or with either Section 8(2), (2)(a) or (3) of the Federal Training Assistance Act (BAföG), as well as to students and who do not hold German citizenship but are enrolled with the purpose of obtaining a degree from UDE. Students who do not hold German citizenship cannot receive funding for stays in their home country. Their home country is defined as the country in which a student/doctoral candidate has been predominantly residing over the past five years.
- You must be enrolled as a UDE student in a bachelor's, master's, *Diplom*, *Magister* or state examination programme (no occasional or visiting students) during the entire period spent abroad.
- A good level of academic achievement is required.

SCOPE OF FUNDING

- The amount paid out for PROMOS/DUE-Mobil grants is exclusively based on the DAAD grant rates: partial grant for the stay abroad, partial mobility grant, lump sum for a stay and lump sum to pay for course fees (see the 'PROMOS grant rates' on the website). The grant rates themselves cannot be adjusted. However, it is possible to receive only individual benefits (e.g. lump sum for the stay abroad only or partial mobility grant only) or funding for only a part of your stay abroad (e.g. a period abroad of four months and funding for two months).
- Funding for work placements is possible in the form of the partial grant for the stay (€350–€550 per month depending on the host country) and/or the partial mobility grant (€250–€3,000 depending on the host country).

- Whether PROMOS or DUE-Mobil funding can be granted to candidates who already receive support for the same period abroad from other public funding sources must be assessed separately.

DOCUMENTS REQUIRED FOR APPLICATION

- The PROMOS or DUE-Mobil online application form
- An up-to-date CV
- A motivation letter containing the reasons why you want to go abroad and a description of what you plan to do there
- A Transcript of Records/university transcript (full list of credits obtained so far)
- Copies of your university certificates
- Confirmation of your work placement/letter from your supervisor at the company (received by post, fax or via email as a scanned, signed document)
- Confirmation of the relevance of the work placement to your studies from the faculty
- Proof of language proficiency: proof that shows your language skill level such as a DAAD language certificate, a TOEFL certificate, a certificate from the Institute for Optional Studies (IOS) or your higher education entrance qualification certificate
- Current certificate of enrolment at the University of Duisburg-Essen
- Receipts/confirmation of other funding if applicable
- **The faculties can request further documents.** Therefore, please take note of the information on the faculty webpages.

Please be aware that incomplete applications cannot be considered.