

forename, family name  
address  
zip code, city  
location, date

owner  
address  
zip code, city

Apartment location or name of the apartment

Termination of the existing lease contract

Dear Mr. /Mrs. (name of owner)

I exercise my right to terminate and cancel my contract for flat (number, address of apartment) in time for the next possible date. I politely ask for a written confirmation of termination, including mention of the date of the term for handing over the flat.

Sincerely,

hand- written signature (s) of the tenant(s)