

EINSCHREIBUNGS- UND PRÜFUNGSWESEN
BEREICH EINSCHREIBUNG

CAMPUS ESSEN
Universitätsstraße 2
45117 Essen

CAMPUS DUISBURG
Geibelstraße 41
47057 Duisburg

Application for Deregistration

toward the end of the WS SS
or
as of the date

Registration no.:

Last name:

First name:

Reason for deregistration

- Termination of studies after completed exam (1)
- Change of university (4)
- Drafted for military/civilian service (5)
- Discontinuation or interruption of the studies (6)
- Final exam conclusively not passed (8)
- Other reasons (9)

Assurance in lieu of oath:

I hereby assure that I have lost my student ID. Should I recover the ID, I will immediately send it to the enrollment department.

I hereby assure that I will return my student ID to the enrollment department by the end of the semester.

Date

Signature

Please be sure to note:

1. The application must be submitted in person; the enrollment department will decide on exceptions.
2. The following has to be submitted for an application for deregistration:
 - the filled out form for deregistration;
 - the student ID;
 - the diploma if you have ended the course of studies.
3. Retroactive deregistration is not possible.

If you do not deregister in person with this application, deregistration in absence of a response will take effect automatically at the end of the semester for which you re-enrolled for the last time. A confirmation of the deregistration will then automatically be sent to you. You must thereupon direct the student ID to the enrollment department either in person or by mail.