## Leaflet

universitäts
bibliothek

## Personal lockers at the UB Duisburg-Essen

In order to make it easier for all students of the University of Duisburg-Essen, the UA Ruhr and guest students to work with books already borrowed and their own materials in the library, the UB provides 4-week lockers. For exam candidates as well as doctoral and post-doctoral students, additional 6-month lockers are available and, in addition, 10 well-equipped individual workstations in a separate room (2nd floor) including a locker or roll container are available in the subject library LK. The use of all lockers and individual workstations is free of charge.

The 4-week lockers are available in all subject libraries (except MNT). Only one locker may be borrowed per campus. Their period of use is limited to 28 days. Locker usage may be renewed through the Circulation Account in the same manner as for borrowed books. However, renewal is only possible if there are no reservations from other students. Reservations can be made via the online catalog. If the loan period is exceeded, fees will be charged in accordance with the University Library's Schedule of Fees and Charges of the University of Duisburg-Essen dated April 9, 2010.

The 6-month lockers are available in the LK and GW/GSW subject libraries. The six-month period of use cannot be extended. The lockers are managed during the opening hours of the respective subject library. At the end of the period of use, please return the locker key (incl. fob) without being asked.

Books from library collections may only be stored in the lockers if they have been properly borrowed beforehand. Reference copies, magazine issues and volumes, books from the information or semester apparatus as well as from the new acquisitions shelf and loose-leaf editions may not be stored in the locker. Food and beverages may also not be stored (exception: lockable water bottles).

In case of violations of these terms of use, the user card will be blocked and the student may be excluded from further use of the lockers. The lockers are checked by the staff at regular intervals.

The lockers are not safe deposit boxes. They do not have extended break-in protection. In accordance with the ZIM and UB user regulations, the library assumes no liability whatsoever for items stored in the lockers, either in the event of loss or damage.

In case of malfunction of the lock mechanism, the library must be notified immediately. Unauthorized interventions are prohibited. The user of the locker is liable for any damage to the locker system caused by improper operation.

The loss of a locker key must be reported to library staff immediately. A notice of loss must be completed. The loser is liable for any damage incurred in connection with the loss of the key.

By occupying a locker, the student accepts these usage instructions as binding.

