Universität Duisburg-Essen
Virtuelle Produktentwicklung

Exam *Project Management*

The exam *Project Management* will be a software-supported multiple-choice-exam.

Please inform yourself regarding the examination conditions and the examination system on the following website:

https://www.uni-due.de/zim/services/pc-pruefungen/studierende.shtml

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Instructions and rules for examination candidates

1. **General instructions for the examination *Project Management***
   - Time and day of the examination will be published by the examination office. The exam is usually carried out in multiple passes / groups. Check the following website which group you have been allocated:
     https://www.uni-due.de/vip/bekanntmachungen.php
   - The access to the exam processing will be communicated in the exam room.
   - The individual tasks consist of a question and an answer section. The questions and answers are presented both in German and in English.
   - The number of tasks, the attainable points for each task, the total score and the processing time / time limit will be announced in the exam room.
   - The number of answers is not determined and can vary from task to task.
   - For the task at least one of the answers is correct. The task will be only rated as correct, if the correct or all correct answers are marked. If less or more answers are marked, the task will not be rated. Part and minus points are not allocated.
   - During or before the exam an attendance check will be performed.
   - The date of the post-exam review will be published on the following website:
     https://www.uni-due.de/vip/bekanntmachungen.php

2. Preparation

- Bring your student identity card as well as a passport with a photograph to the exam.

- Bags and wardrobe / clothes as well as mobile phones and other communication or storage devices may not be taken to your examination working place. They have to be stored for example in the lockers of the neighboring library.

- The candidates have to be at the examination room at the published time.

- The computer room can be entered only through the specified doors, to ensure a rapid exchange of test groups.

- After entering the examination location immediately take an empty seat.

3. Begin of the examination

- On the computer should run the examination program. Type in your matriculation number and the provided password in the login screen. Thereupon the scheduled exam should be ready for selection. If this is not the case, inform the supervisory immediately.

- After all candidates have taken their place and entered their student identity number and password successfully the supervisory is giving further instructions.

- After the exam is released select the exam in the examination program. Thereby the individual exam will be individually assembled. If there is any problem, inform the supervisory immediately.

- The concrete start of the individual exam needs to be confirmed by clicking the button on the welcome screen.

- From now on starts the individually measured examination time. The examination tasks are to be processed.

4. End of the exam

- The examination program has to be terminated properly, either by explicitly delivery by clicking the corresponding button or by the end of the examination time and thus triggered controlled program termination. Afterwards you need to click so far back in the program until the login screen for matriculation number and password appears.

- You need to wait until the supervisory asks you to leave the working place. You should follow this request immediately. Discussions and exchanges about the exam should take place outside the exam room. The exam ends only by leaving the examination room.

- It's not possible to abort the exam and exit the examination room prematurely. In the case of disease, it's demanded that the candidate acts appropriately and withdraws from the exam.

From a diseased candidate is also expected that he asks his doctor if he considers the examination medically justifiable, or whether he must resign from the exam. If the exam candidate undergoes the exam although he knows about his examination inability, he acts on his own risks. In this case, after the completion or abort of the examination it's not possible to refer to on an examination inability. It's not possible to use the toilet either.

5. **Special cases**

- The supervisory decides in individual cases if a too late appearing candidate is still allowed to take the exam. Then you start the exam as usual. The candidate does not have a right to do the exam later.

- If you notice a failure of the computer or of the program inform the supervisory immediately. Then it will be provided another workplace for the exam candidate immediately.

- The supervisory has the right to prevent non-examination-friendly behavior. This includes in particular the use of unauthorized tools and communication with the neighbors. In this case the working place can be closed temporarily or the exam will be forcibly terminated completely. Copying, to let someone copy and the use of unauthorized tools are considered as attempts to deceive. Already the carrying of cheat sheets or other media are regarded as an attempt at deception.