

# ICTMT14 Guidelines for Reviewers

The following rules apply to all types of submissions:

1. Submissions should be about research, significantly related to mathematics and to the themes of the conference. They should be original: i.e., not have been published previously. Contributions need not be limited to completed research. On-going studies may be submitted, provided that theoretical framework and preliminary results are provided in the text submitted. Submission should be concise (maximum **8** pages for papers, **2** pages for posters in the specified format), but must contain all information necessary to inform both reviewers and other researchers.
2. To be accepted, submissions should meet the review criteria set out below.
3. Authors are requested to refer to related relevant published research. The authors should state what is new in their submission and how it builds on past research, or goes in new directions. Proposals too similar to submissions previously presented at international conferences cannot be accepted. Proposals that represent new and significant contributions to research in any aspect of mathematics education are especially welcome.
4. Since all development and research is conducted in a specific theoretical, scientific, and cultural context, the submission should briefly specify its context with an international audience in mind. For instance, while the use of English as a common language is often practical, it also necessitates a certain vigilance to avoid implicit generalization, or suppression, of various local conditions. The reviewer must check that the author(s) make explicit the key assumptions underlying the design of the study and explain why your work is relevant in your cultural context (e.g. pedagogy, research environment).
5. The format of submitted papers or posters must be as specified in the relevant [Templates](#). **Only submissions using this format in full will be accepted.**

## Timetable for reviews

ICTMT14 uses a [submission website](#) managed by ConfTool. The reviewers submit their reviews in ConfTool by **5<sup>th</sup> April 2019 11.59pm CEST**.

## Criteria for review of submitted papers

Papers should fit quality aspects that are outlined below. Reviewers are asked to comment on the following aspects of submitted papers:

### Reports of Studies

Surveys, observational, ethnographic, experimental or quasi-experimental studies, case studies are all suitable. Your review of the submissions should include comments and if needed modification requests about the following aspects:

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1. a statement about the focus and rationale of the submission: what is the question or the problem that is treated?
2. an indication of the theoretical framework of (or theoretical constructs used in) the study reported, including references to the related literature;
3. an indication of the methodology used (including problem, goals and/or research questions; criteria for the selection of participants or sampling; data collection instruments and procedures; data analysis procedures);
4. Statement discussion of (preliminary) results;
5. Remarks about the clarity of the submission.
6. The relevance to the ICTMT14 “Call for Proposals” and the theme of the conference
7. Adherence of the ICTMT14 template and APA style

### **Decisive Overall recommendation**

Reviewers will make a clear recommendation on each paper, choosing one of the four points of view referring to the acceptance of a submission for the conference:

1. ACCEPT for presentation without further modification.
2. ACCEPT for presentation subject to minor modifications as detailed below.
3. ACCEPT for presentation subject to major modifications as detailed below.
4. REJECT s

Due to the policy of inclusion, a rejection of a submission for presentation should be an exception. In all cases please state your reasons for the overall recommendation and also indicate possible changes that should be done before the conference.